

Borough Council of  
**King's Lynn &  
West Norfolk**



# **Environment and Community Panel**

## **Agenda**

Wednesday, 8th February, 2017  
at 6.00 pm

in the

**Committee Suite  
King's Court  
Chapel Street  
King's Lynn  
PE30 1EX**



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**King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX**  
**Telephone: 01553 616200**  
**Fax: 01553 691663**

Tuesday, 31 January 2017

Dear Member

**Environment and Community Panel**

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Wednesday, 8th February, 2017 at 6.00 pm** in the **Committee Suite, King's Court, Chapel Street, King's Lynn** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

**1. Apologies for absence**

To receive any apologies for absence.

**2. Minutes (Pages 6 - 12)**

To approve the minutes of the previous meeting.

**3. Declarations of interest**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

Those declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

**4. Urgent Business**

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

**5. Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

**6. Chairman's Correspondence**

If any.

**7. Norfolk Waste Partnership Work Streams (Pages 13 - 17)**

**8. Homelessness (Page 18)**

Members of the King's Lynn Area Consultative Committee have been invited to attend the meeting for this item.

**9. Residential Caravan Site Licensing (Pages 19 - 22)**

**10. Long Term Empty Homes Strategy (Verbal Report)**

For more information please see the current Long Term Empty Homes Strategy at:

[https://www.west-norfolk.gov.uk/info/20001/housing/269/housing\\_strategy\\_policies\\_and\\_information](https://www.west-norfolk.gov.uk/info/20001/housing/269/housing_strategy_policies_and_information)

The Housing Services Operations Manager will provide a presentation to the Panel.

**11. Work Programme (Pages 23 - 24)**

**12. Date of the next meeting**

To note that the next meeting of the Environment and Community Panel is scheduled to take place on **Wednesday 15<sup>th</sup> March 2017** at **6.00pm** in the Committee Suite, King's Court, Chapel Street, King's Lynn, PE30 1EX.

To:

**Environment and Community Panel:** Miss L Bambridge (Vice-Chairman), Mrs C Bower, A Bubb, Mrs S Collop, Mrs S Fraser, G Hipperson, J Moriarty, C Sampson (Chairman), T Smith, Mrs S Squire, A Tyler and Mrs J Westrop

**Portfolio Holders:**

Item 7 – Councillor Devereux – Portfolio Holder for Environment

Items 8, 9 and 10 – Councillor Lawrence – Portfolio Holder for Housing and Community

**Appropriate Officers:**

Barry Brandford – Waste and Recycling Manager

Sheila Farley – Housing Services Operations Manager

Duncan Hall – Housing Services Manager

Ray Harding – Chief Executive

Ross Hefford – Housing Options Manager

Honor Howell – Assistant Director

**By Invitation:**

Members of the King's Lynn Area Consultative Committee for Agenda Item 8.